**Parke County Public Library Board of Trustees**

**Thursday, March 14, 2024**

**Determination of Quorum-**Members present were Sherri Paxton, Kent Hutchins, Elise Mauntel, Rachel Mundell, Roberta Hobbs, Lisa Wrightsman, and Andrew Akers, director.

**Call to Order-**Roberta Hobbs, president, called the meeting to order.

**Secretary’s Report-**The secretary’s report had been read by all members.  Elise Mauntel made the motion to approve and Rachel Mundell seconded.  Motion passed.

**Bookkeeper’s Report**

**Financial Report of Funds**

**Operating -$843,882.61**

**Special Revenue-$924.74**

**Main Funds**

**LIRF-$378,249.18**

**Rainy Day-$163,832.67**

**Littick-$16,880.81**

**Gift Funds-$24,135.36**

A motion to approve was made by Rachel Mundell and seconded by Elise Mauntel.  Motion passed.

**Register of Claims-**It was reviewed and signed.

**Director’s Report**

**-**Chad Smith discussed the summer reading program.  The theme is “Adventure Begins at Your Library”. Chad will have a camping theme incorporated into the PCPL programs.  He has Turkey Run State Park, two magic shows, Bright Star Theater, and Silly Safari lined up.  He also plans to have a Lego club, movies, and a teen game day.  He plans to pursue grants to fund the programs.  He also said that the after school student attendance has increased the past couple of weeks.

-The new website may be ready by the end of the month.  GoDaddy needs to give access to the site.  It will include policies, vacation day requests, time card area, etc.

**Old Business**

**-The handbook has been amended and is ready for implementation.**

  -The Amish cabinet maker remeasured and said that the cabinet should be in place by the end of the month.

 - The carpet squares, for downstairs, will be ordered on Friday, March 15 from Patton’s in Kingman.  They will be a dark blue pattern. The cost should be around $9,000.  Glen Stites will install.  Andrew will also get an estimate for new carpet for the stairwell.

  -The paint for downstairs has been purchased and will be applied before the carpet is installed.  Chalkboard paint, as well as earth tones will be used.

  -The long range plan needs to be finalized.  We have until 2025 to complete it.  We will have a special meeting on May 2 at 4:00.

  -The sewer smell was investigated by the company that did previous repairs.  They couldn’t find any additional issues, however, the smell seems less noticeable.

  -Five people attended the Yoga with Kristy.  If it becomes a more frequent program, additional insurance would have to be purchased.

  -April 15 will be the Book Club discussion.  Andrew will lead the discussion and Heather will be there to shadow and perhaps lead the next program in May which will be Lisa Wingate’s Before We Were Yours.

  -Andrew plans to continue as the bookkeeper in Sharon’s absence.  He is working with AVC Accounting.

**New Business**

**-**A 2024 resolution for non-resident fees was adopted to increase from $30 to $40.  A non-resident library card has not been issued since 2017.  A motion from Lisa Wrightsman and a second from Elise Mauntel and the motion passed.

 -A resolution to authorize the issuance of free library cards to any staff or student in the Parke County schools was adopted. A motion from Elise Mauntel and a second from Rachel Mundell and the motion passed.

 -The rear garden area will be developed in memory of Ava Mills.  It will be located between the building and the parking lot.  The Rotarians may help.  Kathleen Walters, a Master Gardener, is consulting with Roberta and Andrew for free as she needs volunteer hours. The plan included planters, landscape fabric, mulch, leaves(from the Town of Rockville drop off area), rocks, wood.  Junior Leaders or Parke Heritage Middle School students could possibly help with putting the area together.  The motion was made by Lisa Wrightsman to budget $5,000 for the project.  It was seconded by Kent Hutchins.  The motion passed.

  -Chad and Andrew went into the county’s middle schools to hand out library cards and to challenge students to read.   PHMS was the winning school.  Students will be rewarded.  The lack of quality reading material at Riverton Parke was also discussed with some possible solutions being offered.

The next meeting will be Thursday, April 11 at 4:00.

A motion to adjourn was made by Sherri Paxton and was seconded by Lisa Wrightsman.  The motion carried.